

Big Rapids Community Library - Library Board Meeting
Held in Community Room at the Big Rapids Community Library
November 6, 2024 at 5:30 PM

1. Call to Order

- The Library Board Meeting was called to order by Sarah Lucas at 5:30 pm.
- Board Members in attendance: **Chair** Sarah Lucas, **Vice-Chair** Chelsea Mitchell, and Mike Ryan
- Board Members absent: Ralph Crew and Laura Herron
- Quorum present: yes
- Library staff in attendance: Lauren Perkins (Library Director) and Sarah Welch (Head of Programs and Services)

2. Reading and Approval Minutes

- The October 2024 Meeting Minutes were reviewed.
- Chelsea Mitchell motioned to accept the October 2024 Meeting Minutes. Mike Ryan seconded. All members in favor. Motion carried.

3. Correspondence and Communication

- none

4. Public Comment

- none

5. Report of the Library Director

- Reviewed Monthly Report.
- The Library Director will attend the November City of Big Rapids' Commission Meeting to update their board on the library.
- Reviewed Financial Report.

6. Old/Unfinished Business

- none

7. New Business

- Display Case Policy and Art Exhibit Policy
 - Mike Ryan motioned to accept the Display Case Policy and Art Exhibit Policy. Chelsea Mitchell seconded. All members in favor. Motion carried.
- Deed of Gift Policy
 - Chelsea Mitchell motioned to accept the Deed of Gift Policy as an addendum to the Donation-Gift Policy. Mike Ryan seconded. All members in favor. Motion carried.

8. Unscheduled Business

- none

9. Public Comment

- none

10. Next Meeting

- The next meeting is scheduled for Thursday, January 9, 2025 at 5:30 pm.

11. Adjournment

- Sarah Lucas adjourned the meeting at 5:58 pm.