

Big Rapids Community Library - Library Board Meeting

Held in Community Room at the Big Rapids Community Library

June 8, 2023

1. Call to Order

- The Library Board Meeting was called to order by Chelsea Mitchell at 5:30 pm.
- Board Members in attendance: Ralph Crew, Chelsea Mitchell, and Mike Ryan
- Board Members absent: Laura Herron and Sarah Lucas
- Library Staff in attendance: Lauren Perkins (Library Director) and Sarah Welch (Head of Programs and Services)

2. Reading and Approval of May 2023 Meeting Minutes

- The May 2023 Meeting Minutes were reviewed.
- Mike Ryan motioned to approve the May 2023 Meeting Minutes. Ralph Crew supported. All members in favor. Minutes were approved.

3. Correspondence and Communication

- Wanda Turner Trust update
 - \$35,000 will go into the Library Fund.
 - An adjustment was made to the amount.
- Colfax Township Board emailed the Library Director a Township Contract Proposal. Proposal will be reviewed during Old/Unfinished Business.
- National Library of Medicine - BRCL is on their map.

4. Public Comment

- none

5. Financial Report

- Lauren Perkins is looking into contracting with ServiceMaster. The Library would make a one-time payment to purchase new rugs then will pay a \$165 monthly payment for twice a month cleaning. Funds for this contract would come from the Facility/Maintenance/Supplies Fund.
- Mike Ryan motioned to accept the Financial Report. Ralph Crew supported. All members in favor. The Financial Report was accepted.

6. Report of the Library Director

- Three class visits to the library in May
- Last Knit Night - on hiatus
- Summer Reading Sign Up begins June 5.
- 6 new Phelps Little Free Libraries built by Habitat for Humanity and decorated by volunteers at ArtWorks. These libraries will be installed in locations at the Community Pool and the public parks around the City of Big Rapids.
- Director will attend the American Library Association conference in Chicago, June 23-26.

- Loss of Township penal fine revenue and impact to State Aid was discussed with Joe Hamlin from Library of Michigan. The estimated impact to State Aid from the Township areas was approximately \$17,000.
- Upcoming Programs:
 - Summer Play & Learn in the Park Mecosta-Osceola Summer Playgroups
10:00 - 11:30 am from June 12 - August 25
 - Kickoff Park July 1 1-3:00 pm
 - Magic Show July 6 11:00 am
 - Movies in the Park July 28
 - Wizard of Oz Puppet Show at Bandshell: July 8 at 3:00 pm
 - John Ball Zoo Day August 3 11:00 am
 - PaleoJoe August 10 11:00 am
 - Movies in the Park August 18

7. Old/Unfinished Business

- Township Contracts
 - The Colfax Township Board sent a Township Contract that offers 34% of their penal fines to the library for full library service to their residents.
 - Clare Membiela says that the contract is not legal.
 - Public Comment: A Colfax resident stated that the Colfax Township Board is saying to its residents that the Board can allocate the penal fines how they see fit.
 - Colfax Township did a survey that said that 40% (of the completed surveys) would like to use township funds to support the library and 41% said they would not like township funds to support the library.
 - Mike Ryan motioned that the Big Rapids Community Library Board reject the Township Contract received from the Colfax Township Board and to send a rejection letter in response. Ralph Crew supported. All members in favor. The Township Contract was rejected.

8. New Business

- Short Takes for Trustees: Board Meetings
- Overview of Transparent Language Online

9. Unscheduled Business

- none

10. Public Comment

- none

11. Next Meeting

- The next meeting is scheduled for Thursday, August 10 at 5:30 pm.

12. Adjournment

- Chelsea Mitchell adjourned the meeting at 7:03 pm.