

## **Big Rapids Community Library - Library Board Meeting**

Held in Community Room at the Big Rapids Community Library

September 4, 2024

### **1. Call to Order**

- The Library Board Meeting was called to order by Sarah Lucas at 5:31 pm.
- Board Members in attendance: **Chair** Sarah Lucas, **Vice-Chair** Chelsea Mitchell, Laura Herron, and Mike Ryan
- Members absent: Ralph Crew
- Library Staff in attendance: Sarah Welch (Head of Programs and Services)
- Staff of City of Big Rapids in attendance: Michelle Stenger (Director of Community Development)

### **2. Reading and Approval Minutes**

- The August 2024 Meeting Minutes were reviewed.
- Laura Herron motioned to accept the August 2024 Meeting Minutes. Chelsea Mitchell seconded. All members are in favor. Motion carried.

### **3. Correspondence and Communication**

- none

### **4. Public Comment**

- none

### **5. Financial Report**

- Reviewed

### **6. Report of the Library Director**

- none

### **7. Old/Unfinished Business**

- none

### **8. New Business**

- Board Training with MMLL Director Jennifer Balcom
  - Public Comment Policy needed.
- Meeting Schedule 2025

- Chelsea Mitchell motioned to schedule the 2025 Board Meetings starting January 2025 on the second Thursday at 5:30 PM excluding the months of March, July, and December. Mike Ryan seconded. All members are in favor. Motion carried.
- Election of Board Officers
  - Mike Ryan motioned to elect Sarah Lucas as Chair of the Library Board. Laura Herron seconded. All members are in favor. Motion carried.

#### **9. Unscheduled Business**

- Books & Brats is on Saturday, September 7 @ 4:30 PM.

#### **10. Public Comment**

- none

#### **11. Next Meeting**

- The next meeting is scheduled for Wednesday, October 2, 2024, at 5:30 pm.

#### **12. Adjournment**

- Sarah Lucas adjourned the meeting at 6:38 pm.