

Big Rapids Community Library
Library Board Meeting

Agenda
May 13, 2021
Meeting held via Zoom

1. Call to Order

- The Library Board Meeting was called to order by Catherine Johnson at 5:30 pm.
- Board Members in Attendance: Catherine Johnson and Chelsea Mitchell
- Board Members not in Attendance: Jennifer Njenga, Beth Schoenlein, and Sharon Kuhn
- Library Staff in attendance: Lauren Moran (Library Director) and Sarah Welch (Head of Programs and Services).
- Public in attendance: Paula Priebe (Community Development Director)

2. Reading and Approval of April 2021 Meeting Minutes

- The April 2021 Meeting Minutes were reviewed. The report required a technical correction but no change to content.
- No motion to approve the April 2021 Meeting Minutes due to lack of quorum. The Library Board members will review it at the next meeting.

3. Report of the Library Director

- Volunteer Opportunities: for members to sponsor a Phelps Little Free Library and maintain it/Homebound delivery persons needed/Farmer's Market Table
- Potential for limited Used Book Sale at the Farmer's Market.
- Volunteer Spotlight in the Newsletter: A way to advertise Friends of the Library and Library volunteer opportunities.
- Construction on the Early Literacy Playground has begun!
- Wild Symphony by Dan Brown was chosen as the Farmer's Market Story Walk. Permission was obtained from Penguin Random House to enlarge the pictures and use the cover on our website. The event will take place August 13th from 11:00 am to 1:00 pm.
- Storytime in the Park: Mr. Howard will conduct storytime Fridays at 10:00 am from June 11th to August 6th. Storytime will take place in the Hemlock Park Bandshell.
- Library Closed Memorial Day Weekend
- Summer Reading Program through Beanstack. Download the App.

4. Old Business

- Strategic Plan - three goals in the next two years
- Jennifer Njenga (via email): a goal for a specific number of library cards.

- How can we measure this goal and its outcome?
 - Can the Library get a library card in the hands of all the local elementary school students including/or just for kindergarten?
- Chelsea Mitchell: access to technology for our patrons, working with the city to update our technology, train all staff on important computer skills and programs, make the website more accessible, and to diversify what we have currently available.
 - How would these be measurable?
 - To improve the website's accessibility would mean having a dedicated staff member working on it. This is something we do not currently have.
- Catherine Johnson: increase the traffic and usage of the library services.
 - Could a Library course, that focuses on a different subject each month, be designed? We could have community members teach these classes. It would help the Library become a better resource for the community.
- Chelsea Mitchell: outreach to community organizations such as WISE or Our Brother's Keeper.

5. New Business

- Sharon Kuhn is stepping down from her position on the Library Board. The Library Board would like to present a book to the Library in her honor for her service; preferably something in the Children's Room.
- Cessation of Materials Quarantine
- Review of Patron PPE Policy
 - A letter was received from a Library patron concerning the requirement of children wearing masks in the Library. Lauren Moran replied that the Library Board has adopted a policy that requires masks. She asked that if the patron had any further questions or wanted to discuss the issue further, she was welcome to join us at the next Library Board meeting.

6. Public Comment

- None

7. Next Meeting

- The next meeting is scheduled for June 10, 2021 at 5:30 pm.

8. Adjournment

- Catherine Johnson adjourned the meeting at 6:12 pm.